

Safety

CIVIL AIR PATROL RESPONSIBILITIES AND PROCEDURES

CAPR 62-1, 1 March 1991 is supplemented as follows:

2a. Appointment of each senior and cadet (in cadet and composite squadrons) Safety Officer will be on CAPF 2a and forwarded to the Wing Safety Officer (SE) with the Safety Officer's address and telephone number in the remarks section. A CAPF 2a will be required any time a new Safety Officer is appointed.

2b.(1). Two safety meetings will be required if a unit has pilots and active flying activity. The Unit Safety Meeting is for all members of the unit. The Pilot Meeting is a separate briefing for pilots.

2b.(2). Each Unit Safety Officer in Minnesota Wing will submit a quarterly report to the Wing Safety Officer (SE) by the 10th day of the month following the end of each quarter. The report should include the dates, topic(s) covered and the roster of personnel attending for each of the three previous month's activities. This report will be for the Unit Safety Meeting. The report for the Pilot Meetings will contain the same information as the Unit Safety Meeting and these reports will be retained at the local unit. The Pilot Meeting reports will be a part of the short notice inspection.

2f. Annual Safety Surveys will be completed and sent to the Wing Safety Officer (SE) by 10 January each year.

8. Pilots are encouraged to participate in the "FAA Wings" Program. Pilots should update the aircrew database with their current "FAA Wings" participation information.

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DAVID KENAN, Maj., CAP
Administrative Officer

STEPHEN G. MILLER, Col, CAP
Commander

SUMMARY OF CHANGES:

Two safety meetings required for units with flight activity. A Unit Safety Meeting and a Pilot Meeting. Paragraph 2b.(1). Reporting requirements changed in paragraph 2b.(2).

Supersedes MNWG Supplement 1 to CAPR 62-1, 1 December 2002

OPR: SE

Distribution: 2 copies to each unit
1 copy to Minnesota Wing/LO
1 copy to North Central Region/LO
1 copy to North Central Region/CS