

Personnel Procedures

CAP OFFICER & NONCOMMISSIONED OFFICER APPOINTMENT & PROMOTIONS

CAPR 35-5, 21 August 04 is supplemented as follows:

5h. The unit commander is the promoting authority for FO and TFO. The Group Commander is the promoting authority for SFO.

8c. Unit commanders will ensure comments describing the nominees' CAP activity is described in the remarks section of CAPF 2 on all promotions except 2 Lt., 1 Lt. and Flight Officer.

10a. The Wing Promotion Board will convene at least once every 60 days. A Board summary will be sent to the Wing and Group Commanders.

32. The Unit Commander is the promoting authority for FO and TFO. The Group Commander is the promoting authority for SFO.

34a. Submit three CAPF 2s, filled out completely, including remarks section to the respective commander via chain of command.

///signed///

///signed///

DAVID KENAN, Maj., CAP
Administrative Officer

STEPHEN G. MILLER, Col, CAP
Commander

Summary of Changes:

References to CAPR 35-5 changed to 21 Aug 04.

Supersedes MNWG Supplement 1 to CAPR 35-5, 1 May 2003

OPR: DP

Distribution: 2 copy to each unit
1 copy to Minnesota Wing/LO
1 copy to North Central Region/LO
1 copy to North Central Region/CS